

# Fleadh Clerk

## About Comhaltas in Britain

Comhaltas in Britain is part of the worldwide movement called [Comhaltas Ceoltóirí Éireann](#). It is the largest worldwide organisation devoted to the promotion and preservation of Irish Traditional music, song, dance and language. Our mission is to bring a community of all ages together to learn, share and experience the music and culture of Ireland.

## What does a Fleadh Clerk do?

The purpose of the Fleadh Clerk is to ensure the smooth running of the Fleadhanna. You are there to assist the adjudicators and competitors that the Fleadh rules are followed. It allows for fair opportunities for all competitors and minimises distractions to make sure the Fleadh runs on time.

## Location

Comhaltas in Britain is split into 4 regions: London & Southern, Midlands, Northern, Scotland. Each region has their own regional Fleadh and Provincial Fleadh called the All-Britain.

## Competition Rules & Processes

**Recording permits:** Audiovisual recording of competitions are expressly forbidden, without prior written permission of Competitor or parent / guardian on behalf of the competitor, if under 18. Permits can be obtained at the Fleadh Office, endorsed by a representative of the Fleadh Committee at the Fleadh Office, once signed by competitor/parent/guardian. These allow one person to record the performance per permit. Be sure that the number of people recording in the room matches the number of permits you have. Recording permits do not permit recording of the oral adjudication or competition results.

**Late slips:** Late slips can be submitted to inform clerks that competitors are scheduled in two or more competitions at the same time. They should make an effort to agree to an amended running order with the clerk to ensure timely completion of both competitions. Competitions should not be held open more than 15 minutes after the last available competitor has played, even with submission of a late slip. These are available from the Fleadh Office. Late competitors should be discussed with room coordinators before any decision is made to close competitions.

**One way system:** There is likely to be a one way system in place. This will be made clear within the venue. Performance:

**Order:** Bands MUST play in the order they appear in the Clár or risk disqualification as per Rialacha na Fleadhanna Cheoil.

**Doors:** Doors must be closed prior to each performance, and remain closed until competitors leave the stage. Do not open the door between tunes, this only causes delays

and is distracting to competitors. The door should be closed for adjudicator feedback and results.

**Missing Competitors:** If the competitor(s) have not signed in, you have the authority to close the competition without enacting the 15-minute rule. If the competitor(s) have signed in, please notify your coordinator and start the 15 minute timer. If the competitor has not arrived by the time 15 minutes has elapsed, then the co-ordinator will give the authority to close the competition.

## What will you get out of it?

- Meet new people
- Add value to your community
- Learn new transferable skills
- Enhance your CV

## Skills and knowledge required

- People skills
- Organised and time keeping skills
- Experience of clerking is desirable
- Good communication skills

## Further information

- Expenses covered
- Reporting to Fleadh secretary
- DBS check may be required